



MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY

[28 MAART / MARCH 2018]

SPEZIALE RAADSVERGADERING
!
SPECIAL COUNCIL MEETING

NOTULE / MINUTES

28 MAART / MARCH 2018

MUNISIPALITEIT THEEWATERSKLOOF MUNICIPALITY

SPESIALE RAADSVERGADERING /

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F.	<u>VERSLAE VOORGELê DEUR DIE DIREKTORAAT</u> <u>FINANSIËLE DIENSTE /</u> <u>REPORTS PRESENTED BY THE DIRECTORATE</u> <u>FINANCIAL SERVICES</u>	
SC05/2018	Consideration and approval of the draft budget 2018/2019 and indicative for the projected two outer years 2019/2020 and 2020/2021	
G.	<u>VERDAGING</u> <u>ADJOURNMENT</u>	

THEEWATERSKLOOF MUNISIPALITEIT/ MUNICIPALITY

**NOTULE VAN 'N SPESIALE RAADSVERGADERING GEHOU OP 28 MAART 2018
OM 11:00 IN DIE RAADSAAL, MUNISIPALE KANTORE, CALEDON.**

**MINUTES OF A SPECIAL COUNCIL MEETING HELD ON 28 MARCH 2018 AT
11:00 IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES, CALEDON.**

A. OPENING EN VERWELKOMING

Die Voorsitter, Speaker Raadsheer DF du Toit, verwelkom almal teenwoordig.

Raadslid D Jooste open die vergadering met gebed.

OPENING AND WELCOME

The Chairperson, Speaker Alderman DF du Toit, welcomed all present.

Councillor D Jooste opened the meeting with prayer.

**B. VERKIESING VAN WNDE SPEAKER (INDIEN NODIG)/
ELECTION OF ACTING SPEAKER (IF NECESSARY)**

C. BYWONINGSREGISTER/ATTENDANCE REGISTER

**C.1 Teenwoordig/Present
Raadslede/Councillors**

Raadsheer/Alderman DF du Toit
Raadslid/Councillor CJM Vosloo
Raadslid/Councillor DA Appel
Raadslid/Councillor JI Arendse
Raadslid/Councillor R Brinkhuys
Raadslid/Councillor D Jooste
Raadslid/Councillor M Koegelenberg
Raadslid/Councillor CM Lamprecht
Raadsheer/Alderman C November
Raadslid/Councillor KIJ Papier
Raadslid/Councillor N Pieterse
Raadslid/Councillor M Plato-Mentoor
Raadslid/Councillor SJ Potberg
Raadslid/Councillor IM Sileku
Raadslid/Councillor UT Sipunzi
Raadsheer/Alderman PU Stanfliet
Raadslid/Councillor H Syster
Raadslid/Councillor MB Tshabe
Raadslid/Councillor TF Tshungwana

Amptenare / Officials

Mnr./Mr. G Matthyse	(Munisipale Bestuurder) (Municipal Manager)
Mnr./Mr. D Louw	(Direkteur: Finansiële Dienste) (Director: Financial Services)
Me./Mrs. B Swartland	(Adjunk-Direkteur : Ontwikkelingsdienste) (Deputy Director : Development Services)
Mnr./Mr. D Damons	(Adjunk-Direkteur : Tegniëse Dienste) (Deputy Director : Technical Services)
Mnr./Mr. J Barnard	(Direkteur : Operasies) (Director : Operations)
Mnr./Mr. A Opperman	(Hoof Uitvoerende Ouditeur) (Chief Audit Executive)
Mnr./Mr. S Cronje	(Adjunk-Direkteur : Munisipale Bestuurder Kantoor) (Deputy Director : Municipal Manager Office)
Mnr./Mr. H Geldenhuys	(Kommunikasiebeampte) (Communications Officer)
Me./Mrs. M Faul	(Namens Wnde Direkteur : Ontwikkeling) (On behalf of Acting Director : Development)
Me./Ms. F Ngxowa	(Assistent Vertaler) (Assistant Translator)
Me./Ms. M Staal	(Sekretariaatdienste) (Secretariat Services)

C.2 Aansoek(e) om verlof tot afwesigheid : (3/2/1/3)

Rdl. S Fredericks	-	Skriftelike verskoning
Rdl. M Le Roux	-	Skriftelike verskoning
Rdl. C Wood	-	Skriftelike verskoning
Rdl. AN Mentile	-	Skriftelike verskoning
Rdl. R Mienies	-	Skriftelike verskoning
Rdl. T Mangcayi	-	Skriftelike verskoning
Rdl. M Bhangazana	-	Skriftelike verskoning
Rdl. T Ndlebe	-	Skriftelike verskoning
Me Z Nel-Gagiano	-	Siekverlof

Application(s) for leave of absence : (3/2/1/3)

Cllr. S Fredericks	-	Written apology
Cllr.. M Le Roux	-	Written apology
Cllr. C Wood	-	Written apology
Cllr. AN Mentile	-	Written apology
Cllr. R Mienies	-	Written apology
Cllr. T Mangcayi	-	Written apology
Cllr. M Bhangazana	-	Written apology
Cllr. T Ndlebe	-	Written apology
Mrs. Z Nel-Gagiano	-	Sick leave

D. VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER

Geen

STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

None

**E. VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE
BURGEMEESTER**

Geen

STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR

None

**F. VERSLAE VOORGELê DEUR DIE DIREKTORAAT FINANSIële DIENSTE /
REPORTS PRESENTED BY THE DIRECTORATE FINANCIAL SERVICES**

Die Uitvoerende Burgemeester lewer haar Begrotingstoespraak. / The Executive Mayor delivers her Budget Speech.

ITEM TITLE

SC05/2018 DIRECTORATE FINANCIAL SERVICES : CONSIDERATION AND APPROVAL OF THE DRAFT BUDGET 2018/2019 AND INDICATIVE FOR THE PROJECTED TWO OUTER YEARS 2019/2020 AND 2020/2021

[English version of the report is the original]

LêER NOMMER/FILE NUMBER

5/1/1-2018/2019

PURPOSE / AIM OF REPORT

This report serves to submit to Council for consideration the MTREF for 2018/2019, proposed tariffs, and amendments to budget related policies, the IDP, Draft Service Delivery and Budget Implementation Plan as well as the Draft Service Standards.

BACKGROUND

In accordance with section 16 of the Municipal Finance Management Act, No 56 of 2003 the Municipal Council must at least 90 days before the start of the budget year consider approval of the annual budget.

DISCUSSION

As contained in the detail report.

LEGAL RESPONSIBILITIES

Section 16 of the Municipal Finance Management Act, 56 of 2003 and the Municipal Budget and Reporting Regulations.

FINANCIAL IMPLICATIONS

As contained in the detail report.

CLIENT CARE IMPLICATION

None

RISK MANAGEMENT IMPLICATION

None

RECOMMENDATION BY ITEM AUTHOR TO COUNCIL :

It is recommended :

1. That Council resolves that the Draft Annual Operating Budget of the municipality for the financial year 2018/2019 and indicative for the two projected Outer Years 2019/2020 and 2020/2021 be approved as set out on Tables A1, A2, A3 and A4.(pages 7 - 12).
2. That Council resolves that the Draft Annual Capital Budget of the municipality for the financial year 2018/2019 and indicative for the two projected Outer Years 2019/2020 and 2020/2021 be approved as set out on Tables A1, A5 and SA36.(pages 7, 14, and 93).
3. That Council resolves that the Monthly Cash Flow Forecasts with appropriate amendments be approved as the Cash Flow Budget of the Council for the 2018/2019 financial year as set out on Tables A1and A7. (Pages 7 and 18).
4. That Council resolves to adopt the Draft Reviewed Integrated Development Plan.
5. That Council resolves to adopt the “Spatial Development Framework” as part of the Integrated Development Plan, as regulated by the Municipal Systems Act (Act 32 of 2000), a directed in terms of Section 22 of the Bill on the Land Use Planning Act.
6. That Council resolves that the Draft Tariff Charges are approved for the Financial Year 2018/2019. (Annexure A).
7. That the Final Monthly Indigent Subsidy in respect of 6kl Water, 70KwH Electricity, Refuse, Sewer and Informal Settlement Plot Rental (where applicable) are approved and that the applicable free basic services subsidies be calculated on the approved tariffs for the applicable services and measurable units.
8. That it be noted that “Unfunded Functions” and “Underfunded Functions” are fully budgeted for at present service levels and in respect of Housing.
9. That note is taken that Internal Division of Costs(Departmental Charges) are calculated based on expected budgeted time spent, measurable units/quantities, cost, and that tariffs are determined accordingly.
10. That Council resolves to adopt the following Amendments to the Policies as per Annexure B

Annexure B

1. Rates Policy
2. Supply Chain Management Policy
3. Borrowing Policy (new)
4. Asset Management Policy
5. Short Term Insurance Policy
6. Virement Policy
7. Indigent Policy

8. Credit Control & Debt Collection Policy
9. Tariff Policy

11. That all budget related policies be presented to Council for discussion at a workshop to be held during April 2018.

RESOLVED BY COUNCIL : 28 MARCH 2018

After the Chairperson had given the Councillors an opportunity, and the item had been thoroughly discussed, it was unanimously resolved as follows:

1. Council approve the Draft Annual Operating Budget of the municipality for the financial year 2018/2019 and indicative for the two projected Outer Years 2019/2020 and 2020/2021 as set out on Tables A1, A2, A3 and A4.(pages 7 - 12).
2. Council approve the Draft Annual Capital Budget of the municipality for the financial year 2018/2019 and indicative for the two projected Outer Years 2019/2020 and 2020/2021 as set out on Tables A1, A5 and SA36.(pages 7, 14, and 93).
3. Council approve the Monthly Cash Flow Forecasts with appropriate amendments as the Cash Flow Budget of the Council for the 2018/2019 financial year as set out on Tables A1and A7. (Pages 7 and 18).
4. That Council adopt the Draft Reviewed Integrated Development Plan.
5. Council adopt the “Spatial Development Framework” as part of the Integrated Development Plan, as regulated by the Municipal Systems Act (Act 32 of 2000), a directed in terms of Section 22 of the Bill on the Land Use Planning Act.
6. Council approve the Draft Tariff Charges for the Financial Year 2018/2019. (Annexure A).
7. Council approve the Final Monthly Indigent Subsidy in respect of 6kl Water, 70KwH Electricity, Refuse, Sewer and Informal Settlement Plot Rental (where applicable) and that the applicable free basic services subsidies be calculated on the approved tariffs for the applicable services and measurable units.
8. Council note that “Unfunded Functions” and “Underfunded Functions” are fully budgeted for at present service levels and in respect of Housing.
9. Council note that Internal Division of Costs(Departmental Charges) are calculated based on expected budgeted time spent, measurable units/quantities, cost, and that tariffs are determined accordingly.
10. Council resolves to adopt the following Amendments to the Policies as per Annexure B

Annexure B

1. Rates Policy
2. Supply Chain Management Policy

3. **Borrowing Policy (new)**
4. **Asset Management Policy**
5. **Short Term Insurance Policy**
6. **Virement Policy**
7. **Indigent Policy**
8. **Credit Control & Debt Collection Policy**
9. **Tariff Policy**

11. **That all budget related policies be presented to Council for discussion at a workshop to be held during April 2018.**

For finalization by the Director : Financial Services, Mr. D Louw.

G. VERDAGING / ADJOURNMENT

Die vergadering verdaag om 11:35.
The meeting was adjourned at 11:35.

NOTULE BEKRAGTIG OP DIE DAG VAN
..... AS PRIMA FACIE BEWYS VAN DIE
JUISTHEID DAARVAN.

MINUTES CONFIRMED ON THE DAY OF
..... AS PRIMA FACIE EVIDENCE OF
ITS CORRECTNESS.

.....
SPEAKER

.....
DATUM/DATE

OPGESTEL EN BYGEHOU DEUR :
COMPILED AND RECORDED BY

.....
M STAAL
SEKRETARIAATDIENSTE
SECRETARIAT SERVICES